Annual Inventory of Board Skills and Capabilities

*Board member names are arrayed across the top row in order of term completion.  
Each member is then profiled by placing an “X” in the cells that apply to them (a “C” if chair of a committee)*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| [Ministry Name] | | Name 1 | Name 2 | Name 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Committees |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Affiliation | Parent |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Alum |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Alum Parent |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Participates | Campaign |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Annual Giving |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Special Events |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Volunteer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Gender | Male |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Female |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Ethnicity | Caucasian |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Minority |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Religion | Catholic |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Profession | Law |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Healthcare |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Small Business |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Large Corporation |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Education |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Public Admin |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Media |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Finance |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Community Vol |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Religious |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Technology |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Construction |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Board Skills | Policy |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Planning |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Legal |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Personnel |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Education |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fundraising |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Finance |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Communication/PR |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Facilities |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Religious |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Community Influence | Philanthropist |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Expertise |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Media |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Volunteer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Form prints on 8.5” x 14” paper |  | Date Updated: |  |