



CHAMINADE

COLLEGE PREPARATORY SCHOOL

Grades 6-12 in the Marianist Tradition

Chaminade College Preparatory School, an independent, Catholic school, is dedicated to developing the inherent spiritual, intellectual, emotional, and physical potential of young men in middle and high school. We hire dedicated people who are passionate about student learning and working in a collaborative environment.

The Middle School Principal has its major focus on working with middle school students, parents, and faculty.

The Middle School Principal is specifically responsible to:

- Coordinate the Middle School curriculum, counseling, and testing programs with appropriate departments and staff
- Perform regular classroom observations and annually evaluate faculty members
- Conduct and chair regular meetings with the Middle School teaching teams
- Participate in the hiring process for school faculty
- Address student behavior and allocate the appropriate consequences
- Supervise Middle School activities
- Spearhead the process for creating the all-school calendar
- Act as administrative liaison and coordinator of the House System
- Maintain active membership in several leadership committees

Required Qualifications (mandatory):

- Practicing Catholic
- An in-depth understanding of best practices in middle level education
- Experience in the Middle School environment

Personal Attributes:

- Personal integrity
- A team player
- Demonstrated ability to work independently

Education:

- Masters or better in educational leadership

Please email resume and letter of interest to Karen Carroll, kcarroll@chaminade-stl.org. No phone calls, please.