

St. Vincent - St. Mary High School

A Catholic School in the Marianist Tradition

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Position Opening: Principal, St. Vincent-St. Mary High School, Akron Ohio

About the School

St. Vincent High School and St. Mary High School merged in 1972 and became St. Vincent-St. Mary High School. The school became a Marianist Sponsored School in 2017. Our mission is “to educate the hearts and minds of young men and women by providing the “Total Student Experience” The School is guided by our Marianist Charisms: people of faith, followers of Mary, people in community, discipleship of equals, and mission leadership.

St. Vincent-St. Mary High School is the only Catholic high school in Ohio to be designated as a STEM school. The school has nationally recognized science, art, and athletic programs. Our outstanding service and retreat programs help us live our Marianist Mission.

The School’s current enrollment is 620 day students. The student body is supported by a faculty and staff numbering 85 men and women.

Nature and Scope of the Position

The Principal serves at the direction of the President as a member of the Executive Team. The President is the educational and spiritual leader of the school; the Principal serves as the day-to-day educational and spiritual leader of the students and faculty while working closely with the President and Administration Team and having significant interaction with the Board of Trustees.

The Principal ensures the Marianist mission is visibly lived throughout St. Vincent-St. Mary High School. As the educational leader, the Principal is responsible for managing the policies, regulations, and procedures to ensure that all students reside in a safe learning environment. The Principal, with the Dean of Curriculum, oversees the effective implementation of the curriculum and co-curricular activities. The Principal works closely with the President to further the school’s strategic plan objectives. The Principal works collaboratively with the Campus Minister, to ensure that St. Vincent-St. Mary High School is “A Catholic School in the Marianist Tradition”.

The Principal's responsibilities will include, but are not limited to:

- Modeling the charisms of the Marianists following the example of Jesus Christ, and Mary in carrying out the mission of St. Vincent-St. Mary High School.
- Working closely with the President to enhance and implement the vision of the school, positioning the school as the leader of innovation.
- Serving as the Academic leader of the school.
- With the Administrative team, managing, evaluating and supervising effective and clear procedures for the operation and functioning of the school consistent with the philosophy, mission, values, and goals of St. Vincent-St. Mary High School.
- With department chairs, developing, and retaining the best faculty.
- Taking an active role in the enrollment strategies of prospective students and their families.
- Advising the President on all-school policies and programs and representing him when he is away from the school.
- Guiding department chairs and faculty in the development and delivery of curricular offerings that support our Gospel and the Marianist values.
- Supporting the school's commitments to diversity, equity and inclusion.

Preferred candidates for this position will:

- Be an active Catholic in practical communion with the Church, living a life of stewardship and a lifestyle consistent with Catholic values.
- Candidate must have a Master's Degree and a minimum of five years of experience in secondary school administration is preferred.
- Candidates must be able to demonstrate a positive track record with curriculum management, enrollment management, academic culture, and demonstrate leadership of an academic team.

How to Apply

St. Vincent-St. Mary High School seeks candidates for the position of Principal to begin July 1, 2019. Candidates interested in this position are asked to submit the following materials by April 1, 2019.

- Letter of Interest addressed to the President of the School, Mr. Thomas M. Carone, St. Vincent-St. Mary High School, 15 North Maple Street, Akron , Ohio 44303 (tcarone@stvm.com)
- Current résumé
- A list of three or more references with contact information (including phone numbers and email addresses)