



Associate Director of Marianist Student Initiatives

The Office of Civic Engagement develops and promotes programs grounded in Catholic Social Teaching, social justice and solidarity that advance the mission and identity of the university. In particular, the Associate Director serves to both maintain and grow mission-focused programming and leadership development opportunities facilitated by the Office of Civic Engagement. The Associate Director oversees co-curricular programs and services that influence faith formation, cultivate servant leadership and promote engagement in the San Antonio community through the lens of the Marianist charism. The signature program within this scope is the Marianist Leadership Program, through which approximately 80 undergraduate students participate in education and experiential opportunities focused on faith, community and leadership formation grounded in the five pillars of the Marianist charism. With the goal of forming leaders of faith for the Common Good, the Associate Director is responsible for fostering community outreach efforts and developing opportunities for students to explore and achieve academic and vocational goals. Co-curricular opportunities and programs within the Office of Civic Engagement are rooted in a faith-initiated response to the signs of the times, and guide students in cultivating both personal and professional leadership styles that contribute to social transformation in local, national and global communities. Additionally, this position serves to connect students to a broader Marianist network and supports a campus culture that embodies the Marianist charism. Must be able to work some evenings and weekends and travel occasionally. This position will report to the Director for Civic Engagement.

Founded in 1852 by the Society of Mary, Marianists, St. Mary's is a comprehensive Catholic and Marianist university with a strong tradition of integrating liberal arts with professional studies. St. Mary's enrolls 4,000 students in a diverse university with five schools, more than 40 academic programs including Ph.D. and J.D. programs, and numerous pre-professional programs. St. Mary's has been cited for high graduation rates among Texas colleges and is ranked among the best in the West Region for value and academic quality by U.S. News & World Report. St. Mary's is the oldest Catholic university in the Southwest, and continues to advocate the Marianist mission of academic excellence and servant leadership.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Design and implement strategic initiatives on campus, with a particular focus on undergraduate students, which cultivate student leadership development rooted in Catholic identity, the Catholic social tradition and the Marianist charism.
- Maintain and further develop the Marianist Leadership Program to include:
 - collaborating with University Ministry to facilitate intentional faith formation and reflection experiences and practices;
 - implementing and assessing experiential and cross-cultural learning opportunities while encouraging growth in students' leadership skills and abilities;
 - facilitating the intentional building of community within MLP and the broader student population;
 - implementing structures for increased responsibility and accountability; and
 - partnering with Holy Rosary Parish to foster the development of an engaged young-adult community of faith through active participation of MLP members in parish life.
- Through programming, co-curricular opportunities, service-learning and community outreach and engagement efforts, foster the integration of faith and justice into students' personal, professional and vocational development.
- With guidance from the Director of Civic Engagement and in collaboration with University Ministry, provide Catholic and Marianist student leadership development and faith formation experiences to the wider campus, grounded in Catholic Social Teaching and in partnership with professed and lay Marianist community members.

- Collaborate with the Offices of University Ministry, Student Life, Residence Life, the Center for Catholic Studies, and other campus partners to enrich current and develop new opportunities for mission-centered education, leadership development, and faith formation on campus and in the broader community.
- Utilize Marianist resources to support the formation of engaged citizens, to include the coordination of the Marianist Universities/AMU Immersion Trip and other joint initiatives.
- Collaborate with the Office of Admission to support undergraduate recruitment efforts through collaborative efforts to include actively fostering relationships with Marianist and other Catholic high schools.
- Support the development of alumni networks and ongoing engagement of Marianist Leadership Program graduates.
- Create opportunities for students to engage in faith-based dialogue and learning focused on diversity, equity and inclusion.
- Responsible for serving as an instructor, providing instructional support, and participating in all associated faculty development programs for the freshmen success course, ND0101 – Personal and Academic Development, MLP Cohort.
- Actively participate in university, division, and department-related activities, to include regular staff meetings, events and activities, orientation, new student recruitment activities, commencement, and convocation, etc.
- Share responsibility of the management of GivePulse database and existing mechanisms for tracking and reporting data/statistics, for both internal and external use.

EDUCATION: Master's degree required; a degree in student development, higher education, counseling, religious studies or related field preferred.

QUALIFICATIONS:

- Must have at least 3-5 years of related experience in an institution of higher education or the non-profit field.
- Ideal candidates will have strong interpersonal skills and be able to fully perform each essential duty.
- Must be a practicing Catholic.
- Must recognize and honor the importance of interreligious community dialogue
- Prior experience working with college student and faculty populations, leadership development or other experiential education programs, including demonstrated understanding of Catholic Social Teaching, is required.
- Proficiency in/knowledge of Spanish language and experience living and/or serving in Latino/Hispanic communities is preferred. Excellent written, interpersonal, presentation, and organizational skills are essential.
- Ideal candidate will have advanced knowledge of Microsoft word processing, email, scheduling system, spreadsheets and database management.

Closing Date: 2/28/19. Please submit application, cover letter, resume, and list of references online at <http://stmarytx.applicantpro.com/jobs/>. EOE