



January 2013

Dear Administrators, Institutional Contacts, and Moderators,

Greetings from the Marianist LIFE Central Coordinating Team! Joining me on this year's Coordinating Team are Maggie Atkinson (Dayton, OH), David Brun (Dayton, OH), Mary McBride (Ireland), Maggie Monzingo (Bellevue, NE), Jodi Tonkin Mott (Cincinnati, OH) and Mike Sievers (Miamisburg, OH). I am thrilled to be serving Marianist LIFE Central as Regional Coordinator.

Marianist LIFE Summer Program will be held at Bergamo Center for Lifelong Learning in Dayton, OH, from July 15-20 (students). In addition, all school and parish moderators will meet for mandatory preparation and orientation from July 12-20 at Bergamo. Moderator Days are mandatory for ALL new and returning moderators. It is important that we build Christian community and learn about the summer program prior to the students' arrival. **If traveling by air, please schedule flights for both students and moderators to be present for the entire program.** The cost for Marianist LIFE participants is \$525 per student and \$675 per moderator.

All registration materials are available online at www.marianist.com/life. You will be responsible for printing and copying all materials for your moderators and students. Please read through all attachments on our website carefully as they contain a lot of important information for the summer program.

Finally, I would like to thank you on behalf of the Coordinating Team for your dedication and ministry with young people. More than ever I believe that the Church has a special obligation to help young people come to know Christ's love for them in today's difficult world. I pray that God will bless us all in that mission and ministry.

Let us know if we can serve you in any way. Please contact us for either of the following:

- Registration:
Toni Mesina & Marie Wyman marianistlife@sm-usa.org (215) 634-4116
- Summer Program & Travel Info:
Jessica Gonzalez jess1974.gonzalez@gmail.com (937) 367-2854

Thank you for your continued cooperation and support of Marianist LIFE. Please continue to keep the team and participants in your prayers.

Peace,

Jessica Gonzalez
Regional Coordinator, Marianist LIFE Central

MODERATOR INFORMATION & PARTICULARS

Moderator Travel & Arrival Information

All adult moderators are to report to Moderator Days prior to the start of the summer student programs. More details regarding travel will be sent to you once you have completed and submitted your registration information to the national office; however, please note these initial details in the meantime:

- Airport transportation for Moderators and students will be available to and from Bergamo and Dayton International Airport (DAY) ONLY
- If you are flying, please book your arrival time no later than
 - o 12 PM on Friday, July 12th
- If you are driving or arranging your own ride to the retreat center, please arrive no later than:
 - o 12:30 PM on Friday, July 12th
- **Return flights should not be made before 6:00 PM on July 20st**
- For further questions or information, please contact the Regional Coordinator or Head of Temporalities

Moderator Day Attendance Policy

The purpose of Marianist LIFE moderator days is:

- 1) To model the very essence and mission of Marianist LIFE by building small communities of faith prior to the students' arrival
- 2) To participate in faith formation experiences that help create healthy small faith communities for high school students to model throughout their LIFE week experience
- 3) As a first-time moderator, to become familiar with Marianist LIFE and the various components, materials, and activities that take place throughout LIFE week
- 4) As a returning moderator, to be notified of any program changes, to assist first-time moderators, and to build community with a new group of people

Because we strive to model and build healthy small faith communities, it is required that all new and returning moderators and Coordinating Team members are present for both Moderator Days and the student summer program in their entirety. All emergency situations must be discussed with the Regional Coordinator, in consultation with the National Coordinator.

Guest Policy

Due to the intense schedule and nature of Moderator Days and the summer program, Marianist LIFE does not allow Coordinating Team members' and/or moderators' friends or family members to attend, participate, or visit. Guests, friends, and family members are encouraged to attend Marianist LIFE during the Marianist Family Gathering (see below).

Marianist Family Gatherings / Socials

Each regional summer program hosts a Marianist Family Gathering for friends, family members, and local lay and religious Marianists to gather in fellowship and prayer. Please encourage friends and loved ones to attend a Marianist Family Gathering this summer. No RSVPs Required – All Are Welcome!

Marianist LIFE Pacific CYO Camp & Retreat Center (Occidental, CA)
Marianist LIFE Central Bergamo Center (Dayton, OH)
Marianist LIFE South TECABOCA (Mountain Home, TX)

- Saturday, June 15, 2013
- Saturday, July 13, 2013
- Monday, July 15, 2013



Moderator & Staff Registration Form

Last Name	First Name	School/Parish Name
Preferred name for badge	Position/Title at School/Parish	School/Parish Address Street: City, State, Zip:
Home Address Street: City, State, Zip :	Telephone after June 1 st *	Telephone at School/Parish
Work Email Address	Email Address after June 1 st *	Birth Date
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	T-Shirt Size <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XXL Other _____	
Please check one		
<input type="checkbox"/> Home Group Moderator	<input type="checkbox"/> Auxiliary Moderator	<input type="checkbox"/> Music Minister
<input type="checkbox"/> Nurse	<input type="checkbox"/> Chaplain	<input type="checkbox"/> Audio/Visual
<input type="checkbox"/> Marianist Young Adult	<input type="checkbox"/> Coordinating Team	<input type="checkbox"/> Staff _____
What involvement have you had in youth/campus ministry and retreats?	How would you describe your self in terms of small group interaction? Introverted Extroverted 1 2 3 4 5 Please describe prior involvement with Marianist LIFE summer program or at your school/parish	Years of employment at school/parish _____ Religion _____ Canned Beverage Preference _____

**The Coordinating Team may need to contact you after June 1st regarding the summer program. Please provide a phone number and email address at which you can be reached during the summer.*



MEDICAL RELEASE AND HOLD HARMLESS

Date: _____

NAME of Adult Participant: _____

ADDRESS: _____ PHONE: _____

FUNCTION/ACTIVITY: **Marianist LIFE Central**

DATES AND TIMES OF ACTIVITY: **July 12 – July 20, 2013 (adult participants)**
July 15 – July 20, 2013 (student participants)

LOCATION OF ACTIVITY: **Bergamo Center for Lifelong Learning in Dayton, OH**

RELINQUISH OF CLAIMS AGAINST the MARIANIST PROVINCE OF THE UNITED STATES

I recognize and acknowledge that there are risks in my presence and participation in the MARIANIST PROVINCE OF THE UNITED STATES sponsored program. I agree to indemnify, hold harmless, waive and relinquish all claims I may have against the MARIANIST PROVINCE OF THE UNITED STATES including any negligence claims on their part and its officers, agents, employees, representatives or volunteers arising out of, in connection with the transportation to and/or from the event, or any activity my child/ward participates in while attending the sponsored program.

MEDICAL RELEASE

My permission is hereby given to the representative of the MARIANIST PROVINCE OF THE UNITED STATES to authorize, by signature, whatever medical or surgical treatment may be considered necessary or advisable by the physician or nurse in attendance in the event of an accident or medical emergency involving:

Adult participant (name typed/printed): _____

Adult Signature: _____ Date: _____

(Attached is a copy of participant's current health benefit medical card)

Company Name and type of Plan: _____

Individual to contact in case of emergency:

(Name) (Telephone)

FAMILY PHYSICIAN: _____ PHONE: _____ CITY: _____

OTHER COMMENTS: _____



NURSE NOTIFICATION

Participant is a Student Adult Coordinating Team Member/Moderator/Staff Member

NAME (Last, First, M.I.) _____

INSTITUTION _____

List any medications participant is bringing to the summer program

Medication Name	Dosage

STUDENT MEDICATIONS MUST BE IN ORIGINAL CONTAINER WITH PHARMACY LABEL. STUDENT MEDICATIONS MUST BE TURNED IN TO THE STAFF NURSE UPON ARRIVAL.

(If additional space is needed, please attach an additional page)

List any medical issues of which our staff nurse should be aware (surgery, sleepwalking, illness ...)

Do you have any allergies or other reactions? (severe reactions to bug bites, fatigue, dehydration, allergies to food, aerosols, medications, etc.)

I authorize the nurse to dispense

Tylenol Ibuprofen Benadryl TUMS (Check all that apply)

These medications will be available. All others must be provided by participant.

Signature of Participant _____



ADMINISTRATOR AFFIRMATION

**THIS SECTION IS TO BE COMPLETED BY THE REGISTERING MODERATOR.
Then please submit this form to your institution’s administrator.**

PARTICIPATING INSTITUTION: _____
(name of school/parish)

MODERATOR’S NAME: (Last, First, M.I.) _____

PREFERRED EMAIL ADDRESS (for all contacts): _____

THIS SECTION IS TO BE COMPLETED BY THE ADMINISTRATOR (president, pastor, director of campus ministry, and/or principal who is not the moderator listed above) of the participating institution named above.

Dear Administrator:

Please read the following conditions for all Adult Moderators representing your school/parish at the Marianist LIFE Program. Please sign below and return the form to the moderator. They will send this form in with their registration.

If you have questions or concerns regarding the moderators or the agreement listed below, please do not hesitate to contact Toni Mesina, National Coordinator for LIFE Ministries at (215) 634-4116.

- As Administrator of the institution named above, I delegate the adult listed above to represent my school/parish at the Marianist LIFE Program.
- I realize that the above listed adult, while on the Marianist LIFE Program, will work with a team of other adults from various parishes and schools to moderate the program for teens from many other schools and parishes, besides our own.
- I understand that the schedule for Marianist LIFE is quite rigorous, which results in very long days and late nights, and the adult listed above is physically, mentally, spiritually and emotionally capable of handling said schedule.
- I acknowledge that, according to the diocesan guidelines of my area, the adult listed above is able to work with youth in a healthy and constructive manner in the capacity (at least) of a regular volunteer.
- I understand that all moderators will be required to attend a child protection training as required by the Marianist Province of the United States. All moderators will sign an affidavit statement acknowledging their training.

Printed Name of Administrator

Signature of Administrator

Administrators’ Title

Date

ADULT PARTICIPANT AGREEMENT AND CODE OF CONDUCT

Since 1970, the Marianists (Society of Mary) have offered a unique experience in building Christian communities of faith for groups of teenagers and moderators. As a faith formation and leadership training program, Marianist LIFE fosters an environment in which participants learn to build Christian community, reflect upon their experiences, and prepare consciously and responsibly to extend the richness of the Marianist LIFE tradition of their parish, school, and home communities.

These are standards and expectations that will aid in fostering the community spirit that Marianist LIFE has come to enjoy over the years:

- **I agree** to cooperate with the Marianist LIFE Coordinating Team, Moderators, Staff and Participants in order that we all might benefit and be enriched by this program.
- **I will** respect other people and myself regarding safety, courtesy and property.
- **I agree** to be present at all program sessions (not including Moderator socials) in their entirety, which include those that may extend late into the night.
- **I agree** to maintain a retreat atmosphere and remove myself from everyday luxuries, including regular use of cell/smart phones, laptops, iPads and/or any two-way communications devices and posting on social networking sites such as Facebook and Twitter while at the summer program.

I am aware that violations of this respect include, but are not limited to:

- The possession and/or use of illegal drugs
- The possession and/or use of alcohol outside of designated Moderator socials
- The use of tobacco during sessions and especially in the presence of minors
- Leaving the program site without approval of the Regional Coordinator as adults are needed for constant supervision of the minors in our care
- Possession and/or use of fireworks and firearms
- Vandalism or disrespecting property of any kind
- Disregarding the Vulnerable Persons document
- Any other significant violation of rules of safety, courtesy and respect

Can result in

- a written report of the incident made to my school/parish administrator,
- possible dismissal from the Marianist LIFE 2013 summer program with transportation home arranged at my expense, and/or
- some other appropriate disciplinary consequence agreed upon by the Marianist LIFE Coordinating Team

My signature below indicates that we have read, understand and concur with the terms of this agreement.

Signature of Marianist LIFE Participant

Date



MEDIA RELEASE FORM

Date _____

I hereby grant the Marianist Province of the United States permission to interview me and/or use my likeness in photograph(s)/video in any and all of its publications and in any and all other media, whether now known or hereafter existing, controlled by the Marianist Province of the United States, in perpetuity, and for other use by the Marianists. I will make no monetary or other claim against the Marianist Province of the United States for the use of the interview and/or the photograph(s)/video.

Participant's Name (print full name) _____

Participant's Signature _____

Street Address _____

City _____ State _____ Zip _____

Telephone _____

Requested by: MARIANIST LIFE



Moderator Transportation Information

Name _____ School/Parish _____

TRANSPORTATION BEFORE MARIANIST LIFE 2013

***If flying, arrival time should be no later than 12:00 PM on Friday, July 12th.**

Carrier _____ Flight # _____ Arrival Time _____

Do you need transportation from Dayton International Airport (DAY) to Bergamo?

_____ Yes, I need transportation from the airport.

_____ No, I do not need transportation from the airport.
I will arrive at Bergamo Center by 12:30 PM on Friday, July 12th via personal transportation

TRANSPORTATION AFTER MARIANIST LIFE 2013

***Return flights should not be made before 6:00 P.M. on Saturday, July 20st.**

Carrier _____ Flight # _____ Departure Time _____

Do you need transportation to Dayton International Airport (DAY)? _____ Yes _____ No

**Please email completed form to
Maggie Monzingo (Head of Temporalities)
monzingo@gcgmail.org**

Do not mail this form with your registration packet.